



Executive Committee Meeting Minutes
July 26, 2021

Members Present: Amye Rheault, Diana Michel, Barbara Beatty, Bob Mizer, Bob Coffin, Sherrie Brady, Bill Barfield, Theresa Kessler, Aileen Winquist, Bertha McClintock, David Haradon

Call to Order/Board Updates and Issues: meeting started at 7:38 pm.

New Items:

1. Request to purchase property and liability insurance for Scout troops:
 - Guest attendee, David Haradon, represents the three scouting units chartered and sponsored by CCVCA: Cub Scouts, Boys Troop 1865, Girls Troop.
 - Per charter agreement with CCVCA, the units are allowed to exist as long as they are well-run and sustainable.
 - Popcorn and mulch sales provide reliable funding for scouting activities.
 - Storage has become a problem for all the camping equipment, canoes, and life jackets used by the units. Items are parceled out among garages and a troop trailer, but a storage shed is needed.
 - Would like to build a 10 X 20 foot shed in the corner of Sideburn Run Pool parking lot. Need insurance but the scouts cannot purchase it. It must be purchased by CCVCA and scouts would reimburse us. (Secondary liability insurance is held by BSA.)
 - Property and liability insurance is needed, but CCVCA cannot own "property." Steve Belisle should know the answer as to whether this is doable. Other civic groups do have liability insurance.
 - As a board, we are open to exploring the possibility of purchasing insurance on behalf of the Scouts.

2. What else can we do to support the Scouts?
 - Inform new residents about the three scouting units.
 - Let scouting seniors who live in CCV know about the scholarship.

Board Updates and Issues:

Motion was passed to approve the May 2021 Board Meeting minutes.

1. First Vice President (Bill):

External affairs update:

- Bill is monitoring what other groups are doing regarding insurance.
- Selected by Jeff McKay to be on the County redistricting committee.
- Still searching through old newsletters for past officers.

2. Second Vice President (Diana):

Internal affairs update:

- If someone pays dues anytime in 2021, it is applied to 2021.
- Took Laura to Office Depot to show her how to get the newsletter printed. They actually undercharged us this time.
- Next big push will be in the fall for the newsletter. Per by-laws, a newsletter must go out 2 weeks before the September General Membership meeting and have the budget in it. We can publish a short (2 pages max) newsletter to announce the Ice Cream Social, General Membership Meeting, and the budget.

3. Treasurer (Theresa):

- \$20,239.85 in checking account; \$5,025.40 in savings.
- \$3,875 dues received. Unusual situation where a member paid dues for this year and the *past* 10 years.
- \$518.67 scholarship balance after distribution.
- Spent just under \$4,000 so far this year.
- We should discuss the budget at our Aug. 23 Board Meeting to get ready to present it at the September General Membership Meeting.
- General consensus that it is too much trouble to sell extra directories to members.

4. President (Amye):

- We have a volunteer intern, Ellie Hamo, who is a rising 9th grader. Amye will go over our structure with her and what we need.
 - Ellie could help Bill search old records for past officers.
 - Bob Coffin needs help finding prior scholarship recipients.
 - Let Amye know of any other ideas where Ellie can help.
- If there are any extra Slow Down signs not in use, James Walkinshaws' office would like to have them back.

Committee Updates:

1. Public Service (Bob M.):

- Neighborhood Watch is doing fine.
- Paving is happening right now: Concordia, Grinnell, Holden, Portsmouth, Lindsay. All remaining streets will be paved in 2022. Can find out when your street will be done on VDOT's website under "Public Information."
- A lot of people retired from Fire and Rescue so they are short 120 members. Volunteers are filling a lot of slots.

2. Schools (Aileen and Cheryl):

- Oakview information regarding masks should be coming out soon.
- School starts Aug. 23, five days/week, regular bell schedule.
- Robinson's fall sports tryouts begin Aug. 2.
- Aug. 7 at 4 pm, Robinson Activities office will host first ever Rambilee to kick off the Fall sports season. The fall sports teams, the Activities office, and the Boosterclub will be introduced. The wrestling team will be recognized for winning the 2021 Virginia 6A state championship. Meet in the field house, using Entrance 1.

3. Newsletter (Laura): Not present.

- Newsletters are going out soon!

4. Beautification (Bertha and Peter):

- The sign at 123 and Marlborough needs repair.
- The flowers are struggling in the heat.

5. Scholarship (Bob C.):

- Will have a booth at the Ice Cream Social.

6. Welcoming (Bertha):

- Willow Bodman is finding that people don't want to answer their door when she tries to deliver Welcome packets. It is frustrating.
- Packets include: CCVCA activities calendar, how to join NextDoor, Scouting information, directory, newsletter, Board members and their pictures, leaflets from Supervisor Walkinshaw's office.
- Typically asked why we ask for their email. Just for giving out general information occasionally.

7. Events (Sherrie): Not present but provided updates.

- Ice Cream Social is Sept. 19 from 4-6 pm. Sherrie won't be there but found people to help.
 - Face painting
 - Plan to rent alpacas and need an alpaca chairperson. \$130 for first hour and \$60 for each hour after that. Would only need one hour.
 - Ice cream
 - Stage with mic – can announce raffle winners and have performers.
- Water balloon activity went well.

8. Website (Cathy and Robert): Not present but submitted information via email.

- Cathy is making sure our website is up to date – Neighborhood News (on Home Page) has info from FaceBook and timely issues such as CCV parking and paving.
- 22 people have used the online membership form to join/renew.
- Member login for minutes and newsletters: although a single password can be used by all members, downside is trying to distribute the password to members only. Can be noted in the newsletter, or members can request the password from the appropriate contact person.
- Photo slider – Robert found one that will make a slide show more square and he will implement soon.
- Banner photo will be changed to a fall scene in Sept/Oct.
- When WordPress updates it can affect the website settings. Since the template is free, they sometimes have to make adjustments.

9. Women's Club (Karen): Not present.

- No updates.

10. Past President's Committee (Steve): Not present.

- No updates.

Outstanding Tasks:

1. Amye will find out who to talk to at Oakview Elementary to discuss the stair erosion issue.

Next Board meeting will be **August 23, 2021, 7:30 pm** (location TBD).

Meeting was adjourned at 9:45 pm.

Respectfully submitted,
Barbara Beatty
CCVCA Secretary