



**Executive Committee Meeting Minutes**  
**June 26, 2023**

**Attendees:** Marc Tang, Kellie Quartana, Barbara Beatty, Theresa Kessler, Bob Mizer, Sherrie Brady, Bertha McClintock, Stephen Belisle

**Others Present:** Bill Barfield

**Call to Order:** Marc Tang called the meeting to order at 7:35 pm.

**Board Updates and Issues:**

Motion was passed to approve the May 2023 Meeting Minutes.

**1. President (Marc):**

- Marc thanked and congratulated all volunteers and supporters on a hugely successful Memorial Day ceremony.
- At the Memorial Day event Marc heard from one neighbor about the dangers with crossing at the pool at Zion Drive and Concordia Street. Marc has contacted Supervisor James R. Walkinshaw, the Braddock District to see if anything can be done. Walkinshaw's office to share concerns with FCDOT and encouraging residents to direct VDOT requests as well (Request # 1778554).
- Marc has placed a sign-up sheet for CCVCA Board meeting host – added to the calendar.
- Google docs and email access: Past President Amye is still getting the emails from Google Docs. Will need to contact the Wade family to make sure member emails are being submitted to the correct board members.

**2. First Vice President (Todd):** Not present; update provided via email thru Marc.

External affairs update:

- Responded to a neighbor on our Facebook page about visibility issues (trees blocking the view) for cars turning from Holden Street on to Zion Drive. Contacted VDOT and waiting for their response.
- Now on the Braddock District Council mailing list and will be attending their upcoming meetings.

**3. Second Vice President (Hanan & Kellie):**

Internal affairs update:

- Reported that the new Association Directory has been distributed to members.

**4. Treasurer (Barbara):**

- Checking Account Balance: \$24,636.
- Savings Account Balance: \$5,030.
- Scholarship winner's teacher is still due \$50.

**5. Public Service/Neighborhood Watch (Bob M.):**

- Looking for more volunteers for Neighborhood Watch.
- There has once again been vandalism to the neighborhood park playground equipment. Need to ask Larry Beatty, CCVCA park liaison, to inquire if the county has any plans to put up cameras.

**6. Events (Sherrie):**

- Home and Garden Tour will be held on July 15. Sherrie will advertise in both neighborhood Facebook pages.
- August 1 is National Night Out, which will be noted in the newsletter.
- Planning for the Ice Cream Social (ICS) has begun. Sherrie has a meeting scheduled with volunteers at her home on July 22, 2023 at 10:00 am.
- There is a budget of \$1,500 for the ICS.
- Stephen raised the question if the company bringing in the alpacas to the ICS have liability insurance. Sherrie will check on that.

**7. Beautification (Bertha):**

- Bertha needs to resign her beautification committee leadership role. The Association needs to find a replacement.
- Hanan and Kellie will review membership applications for people that noted their interests for volunteering. They will compile a list of all members that noted their volunteer interests and send to the board.

- Bertha says that flowers need to be planted in the fall around the Braddock Road sign. She suggests that when this is done perhaps there should be some touch-up painting to the signs.
- Marc proposed the Association look into getting a nursery to sponsor the gardens around the signs. He will look into it.

**8. Welcoming (Willow & Susan):** Not present and no report given.

- Marc raised the topic that he would like to recognize and reach out to new neighbors in the newsletter.
- Bertha suggested to check with Willow to understand the process of welcoming new neighbors.

**9. Newsletter (Laura):** Not present and no report given.

- Laura looking for successor to take over the newsletter.
- Marc will work with Laura to get out newsletter ASAP because a newsletter was scheduled for June.

**10. Past Presidents (Stephen):**

- There was a suggestion at the meeting of putting together a past list of officers; suggested to double check with Bill Barfield to see if he has this or has started this.
- Bill Barfield and Peter McClintock have been reviewing Country Club View covenants.

**Good of the Order:**

1. Bill Barfield currently has 4 boxes of CCVCA records stored at his house. Bill is trying to collect old newsletters that were passed on to the intern, Ellie Hamo, when she was assisting the Association. This brought up the question: do we need a historian to keep past records? Someone mentioned that traditionally the current CCVCA President keeps the records. No decision was made.
2. Marc wants to continue to discuss ways to engage more members/residents. During this quick discussion some ideas mentioned were:
  - Country Club View Tail Gate – Walkers & Wagers.
  - Picnic in the park.
  - Partner with Sideburn Run Pool to do an event (Bertha will check with the pool).

3. Holding the next board meeting scheduled for July 24 was questioned. It has been customary for the Association to refrain from holding a board meeting in the summer (June or July) due to busy schedules and to allow for summer fun. It will be determined before this date as to whether the board meeting is held.

### **Recent and Upcoming CCV & Community Events:**

- 7/4 Independence Day
- 7/24 June CCVCA Board Meeting 7:30 pm @ Kessler residence (TBD)
- 8/1 National Night Out

### **Action Items:**

1. Marc raised the topic that he would like to recognize and reach out to new neighbors in the newsletter. Marc will reach out to Willow to learn the current process of recognizing and reaching out to new neighbors.
2. Need to find replacement for Bertha – beautification committee leader. Bertha suggests that a small group is needed to accomplish future cleanup effort twice a year.
3. Need to find someone to replace Laura for the newsletter.
4. Hanan and Kellie will review membership applications for people that noted their interests for volunteering. They will compile a list of all members that noted their volunteer interests and send to the board.
5. For the new Beautification volunteer (TBD): flowers need to be planted in the fall around the Braddock Road sign. The past beautification volunteer suggests that when this is done that perhaps there should be some touch-up painting to the signs.
6. Marc will reach out to nurseries in the area to try and get CCV's gardens around the two neighborhood signs sponsored.
7. Larry Beatty, CCVCA park liaison, to inquire if the county has any plans to put up cameras in the neighborhood park around playground.
8. Sherrie will inquire if the company bringing the alpacas to the ICS have liability insurance.

9. Bill Barfield will try texting Ellie Hamo to retrieve the past newsletters that she has in her possession. If that does not work he will ask Amye for assistance.

### **Outstanding Tasks:**

1. Marc requested that Diane send him names of the women in the Women's Club so he can send a personalized thank you to each member for the \$750 donation.

2. Aileen to work with the board on survey to members to find out why they become members and on the flip side, why they don't become members.

**Update from March Meeting: this project has been paused for the newly elected officers to discuss and decide on. Aileen will hold draft and hand off in the transition process to the new officers.**

3. Theresa and Hanan offered to discuss the legal aspects of the relationship between CCVCA/ Boy Scout Troops/ Girl Scout Troops, as it relates to federal and state reporting and the pros and cons of using one Federal EIN Number for all or a separate number for each.
4. Ice Cream Social Raffle – park fees concern. This was originally brought up at the General Membership Meeting in September. At this evening's meeting it was suggested that we get Larry Beatty, CCVCA's Parks Liaison Committee Chair, involved.
5. Executive Committee/Board: Let this serve as a reminder that the December Holiday Decorating Contest announcement should be included in the September newsletter.

Meeting was adjourned at 8:57 pm.

TBD – Next Board meeting may be on **July 24, 2023, 7:30 pm**, at the Kessler residence.

Respectfully submitted,

Theresa Kessler

CCVCA Secretary

07/22/23